

## MINUTES WSC Policy Subcommittee

Date: Wednesday, October 17, 2012  
Location: School Committee Room  
Time: 10:15 AM  
Present: Beth Butler, Barb Fletcher

### **I. PURPOSE OF MEETING**

The subcommittee met to review Jim Hardy's recommended policy amendments from MASC as part of the "health check" or audit of the WSC Policy Manual.

### **II. Minutes of Subcommittee Meetings of September 21, 2012**

After review of the draft minutes of the September 21<sup>st</sup> meeting, a motion was made by Barb Fletcher, seconded by Beth Butler, to approve the minutes, as amended. The vote was unanimous, 2-0.

### **III. MASC Health Check of SC Policy Manual**

The Committee reviewed each of the policies for which Jim Hardy at MASC recommended revisions and agreed upon appropriate action steps (e.g. bring to SC, follow up with certain Administrators). See attached status report.

### **IV. Next Steps**

The Committee agreed to schedule another meeting to continue its review of said policies.

### **V. Adjournment**

Motion was made by Barb Fletcher, seconded by Beth Butler to adjourn at 12:45PM. The vote was unanimous, 2-0.

Respectfully submitted,

Barb Fletcher    Beth Butler

### **LIST OF DOCUMENTS:**

- Memo from Jim Hardy to Wayland School Committee, including MASC Policy Newsletter and proposed revised policies.
- Status report
- Draft September 21st minutes
- Current SC Policy Manual  
[http://wayland.sharpschool.net/school\\_committee/policy\\_information/policy\\_manual/](http://wayland.sharpschool.net/school_committee/policy_information/policy_manual/)