

**SUBJECT: Policy Subcommittee Meeting Minutes**

**DATE: September 30, 2011**

**TIME: 12 PM**

**PLACE: Town Building**

**PRESENT: Barb Fletcher, Beth Butler**

**Also present: Malcolm Astley**

**I. PURPOSE OF MEETING:**

The Subcommittee reviewed the following topics and discussed whether further action, if any, was needed.

**A. Field Trip Policy**

- i. The Committee reviewed the information gathered related to overnight travel and field trips.
- ii. The Committee agreed to meet with Dr. Stein and Dr. Astley to determine next steps, including possibly adding scholarship language to policy.

**B. Religious Policy, Surplus Equipment Policy and Student Exchange Policy**

- i. The Committee reviewed these policies if they exist.
- ii. The Committee agreed to contact MASC (Massachusetts Association of School Committees) concerning its model policies.

**C. Teen Dating Violence Policy**

- i. The Committee reviewed this policy – JLDBG.
- ii. The Committee agreed to contact MASC (Massachusetts Association of School Committees) concerning its model policies.

**D. Policy Manual review**

- i. The Committee agreed to contact MASC (Massachusetts Association of School Committees) concerning a periodic review of WSC's policies.

**II. ADJOURNMENT:**

- A.** Ms. Fletcher made a motion to adjourn and Ms. Butler seconded. The vote was unanimous. The meeting was adjourned.

**Respectively Submitted,**

**Barb Fletcher and Beth Butler**

**LIST OF DOCUMENTS:**

- Field Trip Information
- Religious Policy - IMDC
- Teen Dating Violence - JLDBG