

# MINUTES – WAYLAND SCHOOL COMMITTEE

Regular Meeting – June 21, 2018

A Regular Meeting of the Wayland School Committee was held Thursday, June 21, 2018, at 10:00 am in the School Committee room of the Town Building.

*Present were:*

Ellen Grieco, Chair  
Jeanne Downs, Vice Chair  
Nate Buffum  
Kim Reichelt  
Kathie Steinberg

Also Present:

Arthur Unobskey, Superintendent

Chair Ellen Grieco convened the meeting at 10:10 am and noted the meeting was being recorded by WayCam.

## 1. **Comments and Written Statements from the Public**

Maryann Borkowski commented about the METCO program noting its importance and questioning the decision made not to renew the METCO administrative assistant's contract.

## 2. **Discussion regarding Superintendent's Annual Performance Evaluation including Feedback on all Aspects of the Superintendent's Performance, Ratings, and a Review of the Process**

Jeanne distributed a list of the ratings to be used for the Superintendent's evaluation. The Committee discussed each goal and element of the Superintendent's evaluation giving feedback on each. The Superintendent was praised for his work with the budget and operations, and his commitment to student learning and achievement. His constant presence in the schools and his hard work in learning the Wayland culture were also noted. The Committee felt the Superintendent could improve in the areas of collaboration, communication and delegation. It was noted that these areas are hallmarks of the district. The Committee assigned ratings to each of the goals and elements.

Jeanne and Ellen will draft the review based on the feedback discussed and it will be reviewed at the July 9<sup>th</sup> meeting.

## 3. **Selection of Committee Officers and Subcommittee Members**

Arthur asked for nominations for chair of the School Committee. Upon a motion by Ellen Greico, seconded by Kim Reichelt, the Committee unanimously (5-0) voted that Jeanne Downs be the chair of the School Committee for 2018-2019. Arthur asked for nominations for vice chair of the School Committee. Upon a motion by Nate Buffum, seconded by Kim Reichelt, the Committee unanimously (5-0) voted that Ellen Grieco be vice chair of the School Committee for 2018-2019. Ellen Greico then amended the motions and moved that Jeanne Downs be chair of the School Committee and Ellen Grieco vice chair of the School Committee for 2018-2019 as of 7/1/18. Kim Reichelt seconded the motion and it was passed unanimously (5-0).

The Committee discussed the members of the subcommittees. Ellen Grieco moved to nominate the following members to the subcommittees:

- Finance Subcommittee – Ellen and Kathie
- Policy – Kim and Nate
- Superintendent Evaluation – Jeanne and Ellen

Nate Buffum seconded the motion and it passed unanimously (5-0).

*Arthur Unobskey left the meeting at 12:40 pm.*

## 4. **Matters Not Anticipated by the Chair**

There were none.

## 5. **Executive Session**

Upon a motion duly made by Ellen Grieco, seconded by Jeanne Downs, the School Committee voted unanimously (5-0) to enter Executive Session at 12:40 p.m. to discuss, review and potentially vote to revise and/or remove redactions from Executive Session Minutes of May 8, 2017 #2, as permitted by M.G.L. c.30A, §22; and to approve Executive Session minutes of June 4, 2018, as permitted by M.G.L. c.30A, §22. A roll call vote was taken as follows:

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<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ellen Grieco, Chair	X	
Jeanne Downs, Vice Chair	X	
Nate Buffum	X	
Kim Reichelt	X	
Kathie Steinberg	X	

The School Committee will reconvene in open session to possibly vote to Re-release Executive Session Minutes of May 8, 2017 #2

**6. Regular Matters (continued): Potential Vote to Re-release Executive Session Minutes of May 8, 2017 #2**

Upon a motion made by Ellen Grieco and seconded by Nate Buffum, the School Committee voted unanimously (5-0) to re-release the May 8, 2017 #2 Executive Session minutes as redacted and as discussed in Executive Session.

**7. Adjournment**

Upon a motion duly made by Ellen Grieco, seconded by Nate Buffum, the School Committee voted unanimously (5-0) to adjourn at 12:47 pm.

Respectfully submitted,

Jeanne Downs  
Wayland School Committee

Corresponding Documents:  
-Superintendent Evaluation Ratings To Be Used