

MINUTES – WAYLAND SCHOOL COMMITTEE
Special Meeting/Joint Meeting with the Board of Selectmen,
Finance Committee & Personnel Board – December 19, 2016

A Special Meeting/Joint Meeting with the Board of Selectmen, Finance Committee & Personnel Board of the Wayland School Committee was held on Monday, December 19, 2016, at 6:45 P.M. in the School Committee Room of the Wayland Town Building.

Present were:

Ellen Grieco, Chair
Barb Fletcher, Vice Chair
Kim Reichelt
Kathie Steinberg

Absent:

Jeanne Downs

Also:

Paul Stein
Superintendent

Brad Crozier
Assistant Superintendent

Susan Bottan
School Business Administrator

Members of the Board of Selectmen (5)
Members of the Personnel Board (5)
Members of the Finance Committee (7)

John Senchyshyn
HR Director & Assistant Town Administrator

Brian Keveny
Finance Director

Liz Valerio
Town Labor Counsel

Chair Ellen Grieco convened the regular session at 6:49 P.M.; the meeting is being recorded by WayCAM.

1. **Comments & Written Statements from the Public:**

There was no public comment.

2. **Matters Not Reasonably Anticipated by Chair:**

Barb distributed drafts of an announcement regarding the Superintendent Search to be published in the printed version of Ed Week. Comments need to be provided before the Committee's next meeting. No comments were made.

3. **Financial Matters:**

(a) Vote to Approve the Turnback of Funds for the Claypit Hill Windows and Doors Project

Upon a motion duly made by Kim Reichelt, seconded by Ellen Grieco, the School Committee voted unanimously (4-0) to approve the turnback of \$130,000 from the Claypit Hill Windows and Doors Project

4. **Administrative Matters:**

(a) Vote to Receive and Discuss the School Bus Parking Report, dated December 19, 2016, from The Engineering Corporation and Discuss the Lot of HDR Holdings, LLC Located at 526 Boston Post Rd., Wayland, MA as a Possible Site for School Bus Parking:

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Susan reviewed the School Bus Parking Report, dated December 19, 2016, from The Engineering Corporation (TEC), summarizing the parcels that were considered as possible school bus parking sites and the criteria used. TEC recommended the 4 most advantageous parcels, after categorizing the parcels into 3 groups. The Committee agreed to enlist TEC to conduct cost estimates and drawings for these parcels. The parcels include 0 River Road, 357 Commonwealth Road, Claypit Hill Road and 0 Pemberton.

5. **Executive Session:**

Upon a motion duly made by Ellen Grieco, seconded by Barb Fletcher, the School Committee voted unanimously (4-0) to enter executive session at 7:03 p.m. for the purpose of discussing strategy with respect to and in preparation for collective bargaining with Police, Fire, AFSCME1, AFSCME 2, Library, Teamsters, WTA, WESA, Custodial and Food Service Unions representing Town and School employees as permitted by M.G.L. c.30A, §21(a)(3), as such discussion in open meeting may have a detrimental effect on the bargaining position of the School Committee and an Executive Session is necessary to protect the bargaining position of the School Committee. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ellen Grieco, Chair	X	
Barb Fletcher, Vice Chair	X	
Jeanne Downs	Absent	
Kim Reichelt	X	
Kathie Steinberg	X	

The School Committee invited members of the Board of Selectmen, members of the Finance Committee, members of the Personnel Board, John Senchyshyn, HR Director and Asst. Town Administrator, Brian Keveny, Finance Director, Liz Valerio, Town Labor Counsel, Paul Stein, Superintendent of Schools, and Brad Crozier, Assistant Superintendent.

The School Committee will reconvene in open session to conduct regular matters as listed on the meeting notice. .

6. **Administrative Matters (continued):**

- (a) Vote to Receive and Discuss the School Bus Parking Report, dated December 19, 2016, from The Engineering Corporation and Discuss the Lot of HDR Holdings, LLC Located at 526 Boston Post Rd., Wayland, MA as a Possible Site for School Bus Parking

Susan provided the School Committee with a note from the Director of Conservation. The Director of Conservation expressed concern with the site near the landfill due to the wetland designated area and a prior Order of Conditions.

Susan also provided information about another possible site at HDR Holdings, an office building off of Route 20, where spaces could be rented on a short-term or long-term basis. The Committee requested that Susan collect rental costs and any other terms from the owner.

Susan agreed to review the recommended parcels with First Student and explore splitting the buses between sites. She also will reach out to St. Ann’s about using their parking lot during the weekdays.

The Committee decided to include the Middle School parcel in developing cost estimates.

7. **Adjournment:**

Upon a motion duly made by Ellen Grieco, seconded by Kathie Steinberg, the School Committee voted unanimously (4-0) to adjourn at 9:25 p.m.

Respectfully submitted,

Paul Stein, Clerk
 Wayland School Committee

Observers:

Tom Sciacca, WVN, BUZZ

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Corresponding Documentation:

1. Agenda
2. School Bus Parking Report, dated December 19, 2017, from The Engineering Corporation
3. HDR Holdings Site Map
4. Capital Project Status Report
5. Executive Session Motion