

# MINUTES – WAYLAND SCHOOL COMMITTEE

## Special Session – October 1, 2013

A Special Session of the Wayland School Committee was held on Tuesday, October 1, 2013, at 8:00 A.M. in the School Committee Room of the Wayland Town Building.

Present were:

Barb Fletcher, Chair  
Beth Butler, Vice Chair  
Malcolm Astley  
Ellen Grieco (arrived at 8:40 a.m.)  
Donna Bouchard

Also:

Paul Stein  
Superintendent of Schools

Brad Crozier  
Assistant Superintendent

Marlene M. Dodyk  
Director of Student Services

Also:

John Senchyshyn  
Interim Town Manager

Chair Barb Fletcher convened the Regular Session at 8:20 A.M. Barb announced that the agenda will be taken out of order so that Ellen can be present for the negotiations discussion.

1. **Review of Draft FY13 Annual Report:**

The School Committee reviewed the draft of the FY13 Annual Report. Some of the suggested changes were to add a definition of the achievement gap and to add a definition that shows the difference between differentiated learning and differentiated instruction. They also worked on the formatting and punctuation of the document.

Beth will make these edits and the Committee will finish their review at the next meeting so a vote can be taken on October 7 to submit the final draft.

2. **Authorization for Chair to Sign Ethics Commission Disclosure Form for Apple Conference:**

Paul Stein, Allyson Mizoguchi, and Betsy Gavron are attending an Apple Conference in October for which an Ethics Disclosure Form must be signed by Barb Fletcher.

Upon a motion duly made by Beth Butler, seconded by Donna Bouchard, the School Committee voted unanimously (4-0) to authorize the Chair to sign the State Ethics Disclosure Form for the Apple Conference for Paul Stein, Allyson Mizoguchi, and Betsy Gavron on October 17 and 18, 2013.

3. **Executive Session:**

Upon a motion duly made by Malcolm Astley, seconded by Donna Bouchard, the School Committee voted unanimously (4-0) to convene in Executive Session at 8:39 A.M., as permitted by M.G.L. 30(a), §21(a) (3) to discuss strategy with respect to Collective Bargaining for all school unions (WTA, WESA, Custodian and Food Service) and to reconvene in open session to finish regular matters, as such a discussion in open meeting may have a detrimental effect on the bargaining position of the School Committee and Executive Session is necessary to protect the bargaining position of the School Committee and to review for possible declassification Executive Session minutes as noted on the agenda pursuant to M.G.L. Chapter 30A, §22. It is also possible the Committee will continue their discussion regarding the enrollment status of certain students pursuant to M.G.L. 30(a), §21(a) 7, in compliance with FERPA and student records laws. A roll call vote was taken as follows:

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<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Beth Butler, Vice Chair	X	
Malcolm Astley	X	
Ellen Grieco (absent)		
Donna Bouchard	X	

Ellen arrived at 8:40 a.m.

The School Committee reconvened in Open Session at 9:50 a.m.

4. **Approval of WTA Memorandum of Agreement for July 1, 2013 through August 31, 2014:**

This approval was tabled until October 7, 2013

5. **Discussion of Public Records Request re: High School Parking Fees:**

The School Committee discussed Donna Bouchard's public records request regarding high school parking fees. As discussed at the first retreat with Glenn Koocher and as part of the Committee's goal setting process, it was recommended that when requests are made of individual members by residents, they be put in writing so that the whole Committee can discuss the issue at hand.

Donna provided a summary of her public records request regarding student parking, as the amount of the fee has been questioned in terms of how much is being collected and how much is being expended and why. Barb commented that this process is not complete and a determination cannot be made just yet. She suggested a different approach with issues that are considered to be pressing, such as bring the request, which identifies the problem and why it is a problem, to the School Committee and the Committee can ask the administrators to provide answers. There is a concern among members that these types of requests may delay discussion of the educational issues at hand and may interfere with the Committee's schedule.

Paul commented that he will research the costs of the parking fees, develop the cost basis, and make the adjustments. Paul also noted that he has relied on the Facilities Department to provide information related to parking fees and associated costs.

6. **Update re: the School Accounts Report and METCO documents:**

Paul updated the School Committee regarding the METCO documents that are in the process of being acquired as backup information for the school accounts report. Paul reviewed the letter received from the METCO Director's attorney notifying him of the status of these records. The attorney hopes to have a response by the end of October.

The School Accounts Report, including a METCO update, will be put on the agenda for October 7.

7. **Comments from the Public:**

There were no public comments.

8. **Adjournment:**

Upon a motion duly made by Beth Butler, seconded by Malcolm Astley, the School Committee voted unanimously (5-0) to adjourn the Special Session at 10:44 a.m.

Respectfully submitted,

Paul Stein, Clerk  
Wayland School Committee

Observers:

Maryann Borkowski, 29 Pemberton Road, Wayland

Corresponding Documentation:

1. FY13 Draft Annual Report
2. Ethics Commission Disclosure Form re: Administrators' Apple Conference